

**IN-HOME SUPPORTIVE SERVICES
PUBLIC AUTHORITY OF MARIN
SPECIAL GOVERNING BOARD MEETING MINUTES**

Date and time:	June 2, 2026, 3:00pm – 5:00pm
Location:	Meeting conducted in person and on Zoom. Recorded for minutes purposes.
Board Members Present:	Michael Harris, Shelley Norris-Alvarez, Brian Jacobson, Roger Rose, Maria Garcia, Kathleen Desmond, Teri Dowling, Jonathan Frieman
Absent:	Carolyn Shulman, Beth Gray
PA Staff:	Dario Santiago, Julia Hansen, Marta Villela
Special Guest:	Chua Chao, Aging and Adult Services Manager
Recorder:	Shelley Norris-Alvarez
Next Meeting:	September 1, 2026

Call to Order

Michael Harris, Board Chair, called the meeting to order.

Introductions

Public Authority Board Members and Public Authority staff introduced themselves. It was noted that the ZOOM/PHONE meetings are recorded for minutes purposes.

Approval for Agenda for June 2, 2026, and Board Minutes from March 3, 2026

Recommendations for Approval.

Ayes: 7
Nays: 0
Abstain: 0
Absent: 3

Motion Approved.

Public Comment

There were no members of the public present.

Registry Report

Presenter: Marta Villela, Dario Santiago

It was announced that the County Budget will be presented at Board of Supervisors meeting next week.

It was reported that Beth Gray, Michael Harris and Dario Santiago spoke on behalf of the Backup Emergency Provider program at the State Congressional Hearing. A letter has been written and will be sent to select Assembly members, State Senators and Governor Gavin Newsom on behalf of Public Authority of Marin. The letter expresses PA Marin's opposition to the proposals impacting IHSS program in the Governor's May Revise and January Budget. All Board members present approved of and signed the letter.

Public Authority met the goal to add 10 providers per month to the Registry. P.A. Marin currently has 446 active providers compared to 514 last year, June 2025. There has been a high number of providers recruited per month from May 2025 to April 2026.

The number of Emergency Back Up providers assigned to recipients varies monthly. There were 14 recipients served in December 2025, 8 in March 2026 and 4 in April 2026. State funding towards EBUP was based on 3 cases average per month.

29 applicants passed Live Scan/Fingerprints from January to May 2026. 24 of the 29 were added to the Registry, 4 did not follow through and 1 was denied, during the same time period. 16 providers started working with clients, 13 did not. The Board approved PA Marin's funding for Live Scans. The average cost of a Live Scan was noted to be around \$67.00.

178 people were recruited from January to April 2026. 64 providers were added to the Registry between January and April 2026. There were 11 applicants added in May from the previous month. There were 117 incomplete applications during this time period. From those who did not follow through, 17 had no response, 28 stopped applying after the first conversation, 26 were a no show to the interview, 21 applicants did not complete the online orientation, one did not show for in-person orientation, 4 did not complete fingerprints, 2 did not respond after completing fingerprints, and 18 were denied. Once a person is hired, they are required to attend 3 classes.

Marketing plan includes advertising on social media, next door, craigs list, fliers, and word of mouth. If a provider refers an applicant, they enter a raffle for a \$50.00 gift card.

Financial Rep

Presenter: Julia Hansen, Finance Manager and Dario Santiago. Executive Director

Provider Health Benefits report shows medical insurance costs for providers increased from \$944.38 in 2022 to \$1,485.69 in 2026. The number of providers on Kaiser increased from 154 providers in July 2025 to 170 providers in June 2026. Dental enrollment increased from 163 providers in July 2025 to 169 in June 2026. Wait list for Kaiser has decreased from 18 providers in July 2025 to 14 in June 2026 and Dental wait list increased from 15 providers in July 2025 to 16 in 2026.

The budget year to date demonstrates that currently PA Marin is at 65% of the budgeted amount on "salary and benefits" and 62% on "services and supplies."

It was recommended that PA Marin increase the “Transfers In” item from \$4,113,695 to \$4,248,659, reflecting an increase of \$134,964 for Budget Adjustment for fiscal year 2025-2026. Motion to approve the FY 2025-2026 budget adjustment was approved unanimously.

A motion to approve 2 new position classifications was recommended, a temporary Program Support Assistant, and an administrative support specialist. The motion was approved unanimously. Discussion included workload increases, organizational growth, support for clerical and administrative functions, and the use of a temporary social work intern.

Executive Director Report

Presenter: Dario Santiago

Dario Santiago provided updates regarding the State budget proposals affecting IHSS. Proposals for last year 2025-2026 budget included: Capping IHSS overtime at 50 hours. Now it's at 66 hours. \$700 million estimated savings did not pass. Medi-Cal Asset Test Limits to reinstate Medi-Cal asset test limit to \$2,000 per person or \$3,000 per couple. Estimated savings of \$94 million, did not pass. Proposal to eliminate IHSS benefits for undocumented individuals age 19 and older with a \$158 million estimated savings did not pass.

2026-2027 May revise budget proposals include shifting IHSS Cost Responsibility to Counties for growth in recipient hours. \$233.6 million estimated savings. Marin County Average recipient hours is 123.6 hours vs. statewide average of 118.9. Proposal to eliminate the emergency backup provider system (BUPS) with a \$3.5 million estimated savings. Proposal to reinstate the Medical-Cal asset test limit to \$2,000 per person or \$3,000 per couple. Currently it is at \$130,000. Proposal to eliminate the residual program (IHSS without full-scope Medi-Cal). Currently if Medi-Cal lapses IHSS can continue. This proposal would cancel IHSS if Medi-Cal lapses.

IHSS provider trainings from January 2026 – April 2026 averaged 5.3 people in attendance per class. Pre and Post tests have been implemented. Currently PA Marin is working on fall classes. No stipends are provided for class participation.

New IHSS applicants from February 2023 – April 2026 data demonstrate a new monthly applicant growth from 61 in Feb 2023 to 99 new applicants in April 2026; a 62.3% growth.. In Feb. 2023 there were 2,133 active recipients and April 2026 there were 2,542 active recipients (a 19.2% increase).

Dario Santiago presented data that reviews countywide monthly authorized vs. monthly paid hours from Feb. 2023 – April 2026. Authorized monthly growth increased from 240,329 in Feb. 2023 to 314,301 hours in April 2026, which demonstrates a 30.8% increase. Paid monthly growth increased from 217,618 in February 2023 to 289,138 in April 2026, with a 32.9% increase. It was noted that this may be due to an older adult population in Marin County.

Dario Santiago presented “new registry recipients growth” from FY 23-24 with a 20.83 monthly average to FY 25-26 with a 25.18 monthly average. This demonstrates an approximately 20.9% growth in the last 3 years, consistent with overall IHSS active recipient growth increase of 19.2%.

Data regarding number of recipients that received referrals (unduplicated) comparing FY 2023-24 vs. FY 2025-26, demonstrates that in FY 23-24 the monthly average was 89.5 and FY 25-26 the monthly average was 84.%. There is a downward trend which may suggest a stabilizing workforce, and/or recipients finding providers outside the registry. Approximately 30% of registry activity involves new recipients.

Data summary from 2023 to 2026 demonstrates a growth of 19.2% increase in active recipients, a 30.8% increase in authorized hours, a 32.9% increase in paid hours, a 62.3% increase in new IHSS recipient applications, a 20.9% increase in new registry recipient enrollments and a decrease of 5.6% in consumers receiving referral lists.

Health and Human Services Report

Presenter: Chua Choa, Aging and Adult Services Manager

Aging and Adult Services is undergoing a civil rights audit. Cases are being reviewed. Staff appear to be doing a great job of documenting, providing language services and accommodating clients. Penalties are issued if non compliance. 50% of the clients are the most high needs clients. IHSS needs to pay 3 to 5% back to feds if assessments are late. Staff are doing pretty good. There were only a couple late assessments. Aging and Adult Services are fully staffed. Chua Choa reviewed MediCal eligibility and asset limit proposals. Maximum number of hours is 283 for a client, 9 hours a day. 15% of clients are a part of the MediCal expansion and are not subject to asset limit. ETS portal is set up to enroll providers on their own. Need to confirm tax forms are completed if enrolling on their own.

Strategic Planning Committee Update

Presenter: Shelley Norris-Alvarez

The Strategic Planning Committee continues meeting quarterly, with the last meeting on April 13. The committee reviewed several key performance indicators to determine progress toward Strategic Objectives and Goals. With proposed cuts to the Back-up emergency program, the committee reviewed PA Marin’s usage, cost effectiveness, and contingency plan should it be eliminated. Dario agreed to put together a fact sheet to show its need and cost savings.

The committee acknowledged to efforts made to meet with the Board of Supervisors and its positive impact on the Supervisors.

The committee recognized that the following objective have been met but continue to be monitored:

- Secured funding for fingerprints
- Created a Handbook to explain recipient's role as employer
- Trainings to improve quality of providers, with an additional recommendation of a post test.

The committee reviewed the Annual Report presented by Dario Santiago and suggested including recognizing providers based on years of service, adding photos of staff and to relate statistics to the Strategic Plan.

Oversight Committee

Presenters: Michael Harris and Dario Santiago

The Board received an update regarding advocacy activities related to the state budget proposals affecting IHSS and Medi-Cal. An advocacy letter opposing the proposed reductions and policy changes was presented to the Board. The Board approved the advocacy letter and authorized Board member's signature.

Closed Session

The Board entered Closed Session pursuant to Government Code Section 54957.6 regarding labor negotiations.

Adjourn

Next Meeting on September 1, 2026



All In-Home Supportive Services (IHSS) Public Authority of Marin public meetings are conducted in accessible locations. If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, these may be requested by calling (415) 499-1024 ext. 104 at least 72 hours in advance. Copies of documents used in this meeting are available in accessible formats upon written request.